

Web thoughts

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Migration to Central Services

- Collaboration database
 - People
 - use CERN/HR database (PI E)
 - LHCb secretariat, supported by Olivier Martin, Wim van Leersum
 - First 2 weeks in July
 - Documentation
 - Use CERN Library Weblib system for storage and retrieval of LHCb internal notes
 - Support from Jean Yves LeMeure
 - Last 2 weeks in July
- Mailing Lists – use Listbox and archive, pictures?
 - Support from Arnaud Taddei
 - Operational by beginning of August
- Web – central CERN Webserver
 - Support from Alberto Pace
 - Work starts beginning of August



Review structure and content of pages

- HOME : access to common information
 - Fast access to relevant information e.g. next collab meeting
 - Archiving of old information e.g. link to LOI
 - General services...BWHO, meetings,...
- LEVEL 1 : access to projects
 - Fast access to project specific general information, events, people, documents, mailing lists
 - Mainly links
- LEVEL 2 : contains real information
 - Arranged so that topical and relevant information accessible
 - Possibility of sub-levels for more detailed information



Review File Structure

- Each sub web maintained by a different person
- Common approach to file structure and naming will ease maintenance e.g. agendas, minutes,...
- Naming of directories should reflect contents of pages rather than format of the documents



Page Layout

○ Navigation bars

- Is vertical bar useful? At which levels?
- Horizontal bar at top with small set of buttons?
- Pages with information content should not use shared borders?
 - Takes up space when printing
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Management

- Need Webmaster
 - Technical support
 - Maintain general web pages – every day
- Need Subwebmasters
 - Maintain subwebs
- Archive obsolete information